

# Timberlea Parents Associate AGM Meeting Minutes



**IN ATTENDANCE:** Tammy O'Brien Bobby Volk Erin Boyd Candis Kish Hope Martin Jessica Josselyn  
Carla Seguin Lacey Goodwin

Meeting called to order @ 7:03

Tammy welcomes everyone to the meeting.

1. Call to order @ 7:03
2. Approval of Prior Minutes
3. Agenda Additions
  - a. Hot Lunch added by Jessica Josselyn
4. Treasurer's Report
  - a. **Casino Account** - \$19755.18
  - b. **TSPA Account** - \$6968.57
5. Old Business
  - a. **Classroom Donation** - Received all wish lists
    - i. Email received requesting extra funds of \$204.53
      1. At this point the TSPA will decline the extra funds request until March 25th when we can determine if there are any extra funds available, this email will be revisited at this time
      2. Candis to respond to the email request
  - b. **Popcorn Sales** - Proceeds from January's popcorn day was \$170 with half (\$85) released to the Grade 6 for their trip
    - i. February popcorn day cancelled in lieu of a Grade 6 fundraiser popcorn grams
  - c. **Tournament** - The tournament was a fun day with \$150 in profits
    - i. Moving Forward as issues were discussed during tournament.... any money spent for fundraising or from the TSPA/Casino account must be approved by the TSPA
    - ii. All receipts require approval by the TSPA prior to a cheque being issued
    - iii. When money needs to be spent, a 3 board vote is required
    - iv. Tammy to add above points to the TSPA manual
  - d. **TSPA Manual** - Manual is still a work in progress
    - i. Hot Lunch portion requires username, passwords etc, as well as any contacts
  - e. **AGLC** - The AGLC report was due in November 2019
    - i. Tammy O'Brien and Candis Kish received a letter from the AGLC cautioning we need to submitted the report by March 31st 2020
    - ii. Jessica Josselyn and Candis Kish completed and submitted report, currently waiting on the AGLC to respond.
    - iii. Jessica to call once report is responded too, to inquire about hosting a casino
    - iv. We need a bill itemizing what the money is for, for Micro so we can write a lump sum cheque
    - v. Plans for new playground, outdoor classroom, possible lockers for portables, mailboxes for classes, boot racks, etc
    - vi. How much are micro fees, what other ways are we needed to support micro society

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## 6. New Business

### a. Save-On Discount

- i. Letter on file to see if the current discount is still valid
- ii. Carla Seguin to be forwarded the letter and check with Save-On
- iii. 20% discount is what we have been told, for breakfast cart and school bbqs etc

### b. Growing Smiles

- i. Jessica Josselyn to coordinate delivery of flowers for mid May, Mother's Day weekend ideally
- ii. Continue with online and cash orders
- iii. Candis Kish volunteered to help Jessica with this fundraiser

### c. Hot Lunch

- i. As requested we will on a trial basis, open up hot lunch for 2 months at a time to allow parents to purchase multiple months of hot lunch, option to purchase monthly is still there.
- ii. Add to the list of vendors on a trial basis Freshii, Sweet Meats, Mucho Burrito

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Next meeting scheduled for **Monday, March 9th, 2020 at 7pm**

Meeting adjourned at 8:10