

Timberlea School Council Minutes

October 21, 2020

6:30 pm, School Multi-purpose Room/Google Meets

Attendees: Principal Mr. Najmeddine, Teacher Rep Heather Fisher, Council Chair Carla Sequin, Council Vice Chair Robert Fisher, Council Secretary Phyllis Pitura, TSPA Jessica Jocelyn, online Carla Kooistra

1) Call to Order 6:31 pm and Welcome to all attendees

2) Approval of the Minutes, as presented or amended
- Sept 22, 2020 consensus reached

3) Congratulations/Commendations:

Carla shared congratulations to the new TSPA Executive.

Waleed wanting to celebrate micro-society elections that took place. Very proud of all students and looking forward to sub elections taking place.

4) Review of Alberta School Council Association (ASCA) Executive Transition Checklist.

All bodies have been notified of our change of Council. Carla outlined there are some excellent resources available for training purposes for Councils, but that we need a minimum number of participants. There are sessions specific to fundraising and running the finances of a volunteer board.

5) Review of Timberlea School Council Operating Procedures

- a. Rules of Order and Voting Procedures: To make decisions, we must have more parents/guardians present than school staff or community members.
- b. Governance Model/Decision Making
Consensus will be used the majority of times, votes will be saved for formal matters.
- c. Duties of the Executive Members, specifically communication with the parent association.
The Vice chair duties of being main contact to parent association will be looked after by Phyllis and Carla as they both participate on that board in one form or another.
- d. Mission Statement/Philosophy*
Motion by R Fisher to update the Mission and Vision statement as per the current 3 year plan. Second by P Pitura, all in favour. Motion passed.

6) Networks Report

Call in to network meeting didn't work for many attendees

- a. Next Meeting November 2, 6:00 pm. Rob to attend virtually.

7) ASCA Engagement Task Force Survey Request - filled out survey

8) Principal's Report

Enrollment is 193, compared to 214 in June. We are up 5 new students from last year (with people moving in and out of boundary) and down 20 students who are currently enrolled in e academy from our school that plan to return once covid risk is less.

Mr. Najmeddine participated in a Micro international meeting and got some good ideas going forward to incorporate more Micro in our school while maintaining public health guidelines. Phyllis asked if there could be a write up done about MicroSociety to share with parents.

Discussion with teachers of which extracurriculars they want to try to start back up. Staff will be discussing at their next meeting and parents should stay tuned for possible roll out of activities.

Question put forward of what to do for annual Christmas dinner this year. How to incorporate the spirit of Christmas with our neighbors at the Christian School? The group did not feel a dinner would be possible this year with the COVID restrictions in place. Possibly could do an Easter meal instead.

9) Timberlea School Parent Association (TSPA) Update

Jessica Jocelyn Presented on what is happening with TSPA

In the summer the board received a letter raising attention that the TSPA has been in arrears with Corporate registries. There are several years of books to review and submit for review. Currently the TSPA is in struck status which unfortunately means we can not participate in fundraising ventures on behalf of the school until they are reinstated. The board has high hopes of getting through the paperwork and completing submission by the new year. Stay tuned. We will be keeping our relationship with the school in form of volunteering at this time.

10) New Business

a. Lighting and supervision at the back of the school

Hope Martin asked this item to be added to the agenda. A grade 5 student had a bad fall on Monday, and is wondering if we need better lighting and supervision at the back of the school. Waleed shared that he reviewed the incident on video, it was not dark so lighting was not a factor. We have had issues with lights burning out in the past and they seem to be doing so more frequently. Work orders are put in to fix lighting as soon as it's noticed. Perhaps the system is getting old.

As of Tuesday, there is a staff member near the grade 5 entrance to supervise that side of the school.

b. Goal setting – Discussion about starting a school wish list so parents can buy things directly for the school to fill in gaps from COVID. I.e playdoh for younger classes, paper cups for when students forget a water bottle. Carla will flesh out the idea and forward to the Principal to get feedback from staff. Some discussion of possible things/experiences that could be brought to the classrooms. Rob shared that Colour Me Mine may have a program for schools, he will inquire and report back.

c. Breakfast Cart – Some teachers have been providing granola bars by request. We can still access funding and Mr. Najmeddine can pick up things from Independent. Parents can not

volunteer at the school at this time but really want to see some kind of program offered and are ready to help as needed.

11) Next Meeting November 18, 2019 Consensus reached for meetings to be held the third Wednesday of the month, except for December there will be no meeting.

12) Adjourn – 8:12 pm