

# TIMBERLEA SCHOOL COUNCIL MINUTES

Friday, October 18, 2016

IN ATTENDANCE: Waleed Najmeddine      Sarah Chaulk      Erin Piercey  
Kim Snow      Deanna Hoffer      Terri Higdon  
Jennifer Garland

Meeting called to order @ 8:32 a.m.

Erin welcomes everyone to the meeting.

1. Adoption of agenda with additions or deletions
  - Add the following items:
    - i. Halloween Costumes, Webinar, Outdoor club
  
2. Principal's report  
**Mr. Najmeddine**
  - School Staff
    - i. Meghan MacMaster – grade 4L
    - ii. Tyler McKay – Phys. Ed (0.6 FTE)
    - iii. Michelle Bechtel – Counsellor – shared with Christina Gordon school
    - iv. A couple maternity leaves coming up after Christmas break
  - Communication – with transparent, open, honest communication anything can be solved!
    - i. School Council page editor?
      1. Deanna handles updates to the Parent Association page on the Timberlea Website.
      2. Update to make school council information separate from Parent Association.
      3. Add Parent Association's logo
      4. Maybe do up a T-chart to show differences between School Council and Parent Association
    - ii. Overall parent feedback on website? Social media?
      1. Website
        - a. Front page should be up-to-date
        - b. Teacher pages updated
        - c. Should have easy access to stuff like the timetable (recess, lunch), school calendar
        - d. Would be nice if the Quicklinks were located at the top of the page for easy access
    - iii. "From the Principal" email feedback
      1. Seems to be good. No complaints

- School Growth Plan
  - i. Report is based on info received from Alberta Education
  - ii. Reviewed the Accountability Pillar summary
  - iii. No results from PAT's for last year as they were not written due to the evacuation
  - iv. Overall results look good; mostly blues (very good) and green (good)
  - v. Tell Them from Me (gr. 4-6) student survey coming up in November
- Library Revisioning
  - i. Still need to cull books in the library
    1. Received a document from the Public Library to help with this process
    2. Will probably need some parent volunteers once Dawn is ready to start this
  - ii. Reviewed images of proposed new furniture and layout
- Important dates
  - i. Oct. 19-20 – Parent/Teacher Interviews (PTI's)
    1. Wed. Oct. 19 – 3:45 – 6:30 p.m.
    2. Thurs. Oct. 20 – 5:00 – 8:00 p.m.
  - ii. Fri. Oct. 21 – PL Friday (no classes)
  - iii. Thurs. Oct 27 – Monthly virtue assembly – Gratitude/Wisdom (gr. 6) @ 1:00 p.m.
  - iv. Fri. Oct. 28 – Teacher Institute Day (no classes)
  - v. Mon. Oct. 31 – RCMP Halloween Safety presentation (gr. 4-6) @ 9:15 a.m.
  - vi. Wed. Nov. 2 – Gr. 5 immunizations (p.m.)
  - vii. Sun. Nov. 6 – Daylight Savings Time Ends – clocks back 1 hour
  - viii. Mon. Nov. 7 – Joint Networks Committee meeting and dinner; 5:30 p.m. @ District Office
  - ix. Thurs. Nov. 10 – Remembrance Day Ceremony @ 11:00 (with Christina Gordon school)
  - x. Fri. Nov. 11 – Remembrance Day (no school)
  - xi. Wed. Nov. 16 – Picture re-takes

### 3. New Business

- Halloween Costumes
  - i. Will there be communication to parents re: clown costumes?
    1. Yes, it has been decided by the district that there will be no clown costumes allowed. A notice will be sent home
  - ii. Other items not allowed for school costumes are weapons or blood
- Webinar
  - i. Erin signed up to do an ASCA School Council Purpose webinar. It will be taking place tomorrow morning at 9:30 a.m. If anyone would like to attend with her, they can meet at her place.

- Outdoor Club
  - i. Will the school be offering an outdoor club again this year? At this time this is unknown. The teachers who ran the program last year are no longer at our school
  - ii. Ms. Bruce will take over the Golf Simulator once it is up and running.
  
- 4. Parent Council Update
  - Effective School Council Checklist
    - i. Reviewed the checklist and found some areas that could use improvement
      1. “We are familiar with the School Act and the *School Council Regulations*”
        - a. Need to review.
      2. “We use the Alberta School Council Resource Manual”
        - a. Erin to forward electronic version to PAC members and Mr. Najmeddine
      3. “We assess and evaluate our school council’s work annually”
        - a. Make the Annual Report a part of a meeting in April to review
      4. “We encourage participation on school council and recognize and address barriers to participation”
        - a. Mr. Najmeddine suggested maybe meeting with cultural/ethnic groups to help them feel welcome.
        - b. Misconception in some backgrounds that principal/teachers are unapproachable
      5. “We welcome newcomers to the school and build positive, trusting relationships”
        - a. It was suggested to put together a welcome package for new students with some information and ‘swag’ in it
      6. “We have implemented and adhere to our school council’s Code of Ethics”
        - a. Review School Council bylaws. May need to revise some of them.

Next meeting scheduled for Friday, November 18 @ 8:30 a.m.

Meeting adjourned at 9:40