

TIMBERLEA SCHOOL COUNCIL MINUTES

Annual General Meeting

April 17, 2018

IN ATTENDANCE: Waleed Najmeddine Erin Piercey Kelly Koban
Deanna Hoffer Kim Snow Candis Kish
Erika Doka Shauna Bulbeck

Meeting called to order @ 7:05 p.m.

Erin welcomes everyone to the meeting.

1. Adoption of agenda with additions or deletions
 - Agenda approved as is
2. Approval of minutes from previous meeting
 - Add Erika Doka to Attendance
 - Past minutes approved once change has been done
3. Administration's report

Mr. Najmeddine

 - School Council Purpose Seminar
 - i. Very well attended by school administrators from both districts
 - School Budget 2018-19
 - i. Projected enrolment of 185 (Superintendent) at 208 now
 - ii. Conservative estimates for fall enrollment, final count in September
 - iii. Spring 2018 school budget projection must adhere to FMPSD Board directions
 1. 6% cut in supplies and services, Departments and Schools
 2. 6% increase in Class Sizes K-9
 - iv. Strong Kindergarten and KEEP registration will help lessen impact on school
 1. Hoping for growth. The following would be ideal
 - a. 1 class all day K (less than 10 registered so far)
 - b. 1 class ½ day K
 - c. 1-2 classes ½ day ECDP (20 registered already)
 - School Growth Plan 2017-20
 - i. Presentation to FMPSD Board Mon. Apr. 23 @ 1:30 p.m. (A->Z)
 1. Used to be presented to the Board Nov-Jan of the school year, but didn't make sense to do it ½ way through the school year.

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Administration's report cont'd

2. Waleed showed us the presentation he has created. It reviews the following items:
 - a. vision
 - b. mission
 - c. accountability pillar
 - d. PAT results
 - e. CAT-4 results
 - f. OurSchool Survey (student answered)
 - g. 18/19 School Goals
 - h. STEAM Education
 - i. Archery
 - j. KEEP
- Science Fair
 - i. 4 projects from our school nominated for Wood Buffalo Regional Science Fair on Apr. 20
 - KEEP Information Session
 - i. Tuesday May 1 @ 7:00 p.m.
 1. Parent questions so far on the project:
 - a. EA support
 - b. Cost?
 - School Mascot
 - i. Repair or replace? Did not discuss
 - Robotics Club Gr. 4-6
 - i. Information session Mon. Apr. 16
 - ii. Club starts Mon. Apr. 23 (20 students max.)
 - iii. Robotics Tournament June 2 - District
 - iv. Largest elementary tournament in Alberta
 1. close to 70 teams last year (gr. 4 and up)
 - v. Visitors from Microsoft
 - Soccer Tournament
 - i. Ms. Polegato initiative
 - ii. Growing interest from other schools
 1. hasn't typically been done before
 - Archery Tournament Sat. Apr 21
 - i. 9:00 a.m to noon
 - ii. 15 students registered
 - iii. Group A (gr. 6) and Group B (gr. 4 and 5)
 - iv. 1st, 2nd and 3rd place trophies for each group

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Administration's report cont'd

- Social Media
 - i. Parent opinion re: teacher/class presence?
 1. parents enjoy the live feed for school concerts/assemblies
 2. Good teacher presence on Facebook with 'closed' groups
 3. Twitter, Instagram and Snapchat are less private. Mostly used for putting out to the "world" what is happening at the School
 - ii. Parent portal usage, value...?
- Important Dates
 - i. CUPE Appreciation Week April 16-20
 - ii. Tue. Apr. 17 - Archery Club @ 2:50 p.m. (final)
 - iii. Wed. Apr. 18 - Archery Club @ 7:00 a.m. (final); Gold Club @ 2:45 p.m.
 - iv. Thu. Apr. 19 - Yom Ha'Azamaut (Judaism); Circle K/MAC's "Fueling Our School" event (a.m.); Learning Through The Arts (gr. 4-6) @ 2:45 p.m.
 - v. Fri. Apr. 20 - PL Friday (no classes); Wood Buffalo Regional Science Fair
 - vi. Sat. Apr. 21 - Archery Tournament 9-12 p.m.
 - vii. Mon. Apr. 23 - School Growth Plan presentations to FMPSD Board of Trustees
 - viii. Fri. Apr. 27 - PL Friday (no classes)
 - ix. Mon. Apr. 30 - Picture Day
 - x. Tue. May 1 - KEEP Information Session @ 7:00 p.m.
 - xi. Fri. May 4 - PL Friday (no classes)
 - xii. Thu. May 10 - Grade 6 Provincial Achievement Test (Language Arts - Part A)
 - xiii. Fri. May 18 - Day in Lieu (PTI's) (no school)
 - xiv. Mon. May 21 - Victoria Day (no school)
 - xv. Sat. Jun. 2 - FMPSD Robotics Tournament (WG Hill School)
 - xvi. Fri. Jun. 8 - PL Friday (no classes)
- 4. Review of Timberlea Growth Plan and plans for school council support
 - What can we do as a School Council to support/help achieve goals
 - i. literacy/numeracy goals
 - ii. digital technology
 - iii. health of students
 - What about Parent Info nights?
 - i. Literacy Night
 - ii. Open House night - parents can see their kids work and where they are all day.

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Administration's report cont'd

- Areas for growth
 - i. Word analysis - gr. 2-4
 1. rhyming words
 2. compound words
 3. contractions
 4. roots and affixes
 5. syllables
 - ii. Spelling - gr. 2-4
 - iii. Writing Conventions - gr. 3-6
 1. capitalization and punctuation
 2. sentence/paragraph structure
 - iv. Computation and estimation - gr. 3-6

- 5. Family Fun Fair 2018 Update
 - May 26, 11-3
 - i. no bouncy castles this year - directive from District, insurance issues
 - ii. Will have inflatable 5-game carnival style inflatable, glitter tattoos, freezies
 - iii. Advertise with 103.7
 - iv. Next meeting on May 11 @ 8:30 a.m.

- 6. Executive Positions: descriptions and election
 - Erin reviewed the descriptions of each position
 - i. Chair
 1. Chairs meetings
 2. prepares Agenda
 3. follow up with items discussed at meetings as needed
 4. Main Contact with Principal
 - ii. Vice-Chair
 1. Back-up to the Chair
 - iii. Secretary
 1. Takes written record of the meetings (minutes)

 - Erin Nominates Deanna Hoffer for position of Secretary
 - Erika seconds
 - **Deanna Hoffer accepts the nomination for the position of Secretary**
 - All members in attendance approve the appointment of Deanna Hoffer to the position of Secretary

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Executive Positions: descriptions and election cont'd

- Erin nominates Kim Snow for the position of Vice-Chair
- Deanna seconds
- **Kim Snow accepts the nomination for the position of Vice-Chair**
- All members in attendance approve the appointment of Kim Snow to the position of Vice-Chair

- Kim nominates Kelly Koban for the position of Chair
- Candis seconds
- **Kelly Koban accepts the nomination of Chair with the understanding that she will not be able to attend the monthly Network Meetings**
- All members in attendance approve the appointment of Kelly Koban to the position of Chair

- A new (non-voted on) position of Networks Rep. will be created. Erin Piercey has volunteered for this position.

7. Future meeting dates

- May 15, June 12

Next meeting scheduled for May 15 at 7:00 p.m.

Meeting adjourned at 8:15 p.m.