

# TIMBERLEA SCHOOL COUNCIL MINUTES

November 28, 2017

IN ATTENDANCE: Waleed Najmeddine      Erin Piercey      Deanna Hoffer  
                         Hope Martin                      Kim Snow              Karen Romaniuk  
                         Paul Wohlgemuth

Meeting called to order @ 7:02 p.m.

Erin welcomes everyone to the meeting.

1. Adoption of agenda with additions or deletions
  - Addition of Parking lot issues
2. Approval of minutes from previous meeting
  - Minutes from previous meeting approved as is
3. Administration's report
  - Mr. Najmeddine**
    - CAT 4 Results
      - i. Copy sent home with Report Cards
      - ii. To be reviewed at Dec. 1 PLF to develop strategies for supporting students
    - Staffing
      - i. Rachel Harris - Grade 4 (Nov. 6)
      - ii. Gayle Neil - ECDP and Kindergarten (Oct. 30 - MacKinnon Mat leave)
      - iii. District acknowledgement of understaffing
      - iv. Focus on grade 4 class
        1. looking at getting help in grade 4 classroom.
          - a. proposing Ms. Polegato be moved to full-time and teach gr. 4 on Mon/Wed/Fri while continuing to teach Phys Ed. on Tue/Thur.
          - b. Approval from District for funding to help
          - c. Will discuss with Mrs. Harris to see what she thinks

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- Vision & Mission
  - i. Promotional Posters for classrooms
- Classroom Improvement Fund
  - i. One-time \$75 million fund from Government of Alberta for 2017-18
  - ii. Timberlea School allotment based on \$5,000 per school plus per student allotment
  - iii. Total amount - \$18,363.39
  - iv. School committee prepared a proposal for submission to district CIF Committee
    - 1. student computer devices
      - a. 35 chromebooks with mice and storage cart
    - 2. student resource materials
    - 3. flexible seating
    - 4. wireless printers
- APPLE Schools
  - i. Justine Kelly - School Health Champion
- FNMI
  - i. Cultural awareness session Dec. 1 PLF for staff - Pollyna McBain
- WITS Program
  - i. District wide program
  - ii. Aims to prevent bullying and peer victimization
  - iii. Partnership with Canadian Mental Health Association (CMHA) and local RCMP
  - iv. Introductory ceremony followed up with monthly visits and storytelling
- “Wolf’s Den” Golf Simulator
  - i. Vanessa Oliver (EA) preparing to start after school club for students
  - ii. Potential for use as a fundraising tool; rent to outside patrons (district staff?)
  - iii. Need to look into potential Insurance issues for renting
- Sports Teams and Intramurals
  - i. Ms. Polegato planning for Basketball coaching and working with gr. 1 student teacher to plan lunch hour intramural activities
- Important Dates
  - i. Wed. Nov. 29 - FMPSD Board meeting @ 3:00 p.m. District Office
  - ii. Fri. Dec. 1 - PL Friday (no classes)
  - iii. Sun. Dec. 3 - First Sunday of Advent (Christianity)
  - iv. Fri. Dec. 8 - Feast of Immaculate Conception (Catholicism), Bodhi Day (Buddhism)
  - v. Wed. Dec 13 - Hanukkah begins (Judaism)
  - vi. Wed. Dec 20 - Timberlea School “Spotlight on Students” @ 5:30 p.m. District Office
  - vii. Thu. Dec. 21 - Timberlea School Christmas Concert @ 6:00 p.m.
  - viii. Fri. Dec. 22 - PL Friday (no classes)

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## Important Dates cont'd:

- ix. Mon. Dec. 25 - Christmas Day (Christianity, Catholicism)
- x. Mon. Jan. 1 - New Year's Day
- xi. Dec. 25 - Jan. 5 - Winter Break
- xii. Mon. Jan. 8 - Classes Resume
- xiii. Tue. Jan. 9 - FMPSD Trustees visit Timberlea School @ 2:00 p.m.;  
Networks Committee meeting @ 7:00 p.m.
- xiv. Fri. Jan. 19 - District PD Day (no classes)
- xv. Wed. Jan. 24 - FMPSD Board Meeting @ 3:00 p.m. District Office
- xvi. Fri. Feb. 2 - Joint District PD Day
- xvii. Mon. Feb. 5 - Joint Networks Committee meeting @ 7:00 p.m. District  
Office
- xviii. Feb. 16-19 - Alberta Winter Games

## 4. Hot Lunch Vendors

- Due to a document released by Alberta Health Services and shared on the Mommy Network, it has been brought to our attention that there are some vendors on our hot lunch list that have some health code violations
- We have decided to draft a letter to all restaurants with violations stating that we are aware of them and looking for an update as to what they are doing to correct them
- Tyler Smith at District Office is also looking into the violations as well.

## 5. Network Committee

- Have been using outcomes based report cards for the past 4-5 years.
  - i. Do we like/not like them for grades 4-6
    1. mixed feelings on them
    2. Some parents like them, other would like to see percentages
  - ii. Question: Are report card formats province wide or district?
    1. Each district has their own policy of what their report card looks like
    2. They are required to report to parents twice a year, there are no stipulations on how that is done.
  - iii. Email to parents for input since so few at this meeting
- District Wide Emergency Alert
  - i. Dec 1. - Opening of Portal
  - ii. School Messenger - text/email/phone calls
  - iii. Sends message to all parents at once
- Annual Education Report
  - i. Where do we think District should go with their 3-year plan
    1. based on PAT's, FNMI, literacy and numeracy
    2. AB Education and Fort McMurray goals
    3. Some school councils are creating their own 3-year plans
    4. The School is required to do their own every year
    5. Overall goals in general don't change much
    6. Will discuss more at the next meeting

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### 6. Additional Items

- Angel Tree - Are we participating this year?
  - i. Ms. Harris is looking into this
- Parking Lot - parent concern
  - i. Is it possible to create a back-in only rule?
    1. Biggest concern is in the church parking lot
    2. This would make it safer for students and drivers
  - ii. What about One Way only signage?
    1. still have people coming in the Exit Only entrance in church parking lot.
    2. One Way only could also apply to staff parking as it can be a tight squeeze getting through there depending on size of vehicle
  - iii. Maybe mention Parking Lot Etiquette in the weekly Principal's email
  - iv. Noted that the maintenance department has 2 snow removal crews and 14 schools to take care of.

Next meeting scheduled for January 16 at 7:00 p.m.

Meetings for the rest of the year will be as follows:

February 13 @ 7:00

March 13 @ 7:00

April 17 @ 7:00

May 15 @ 7:00

June 12 @ 7:00

Meeting adjourned at 8:15 a.m.